Wednesday, March 20, 2024

The regular meeting of the Arlington City Council was called to order by Mayor Meisner at 6:00pm at City Hall Council Chambers. Council members present: Shaffer, Kraus, Fedeler and Daisy. Absent: Bond. Shaffer moved, seconded by Daisy to approve the Consent agenda which included March agenda, February 21, 2024 meeting minutes, March expenditures and February 2024 Treasurer’s report. All ayes, motion carried.

Treasurer’s Report for the month of February 2024

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| --- | --- | --- | --- | --- | --- |
| Fund | Revenue | Expense | Fund | Revenue | Expense |
| General | 11,182.32 | 6,725.27 | RUT | 3,305.26 | 730.35 |
| Library | 0.00 | 2,703.05 | LOST | 3,946.96 | 0.00 |
| Medical Bldg | 1,175.00 | 91.02 | Debt Svc. | 0.00 | 0.00 |
| Fire | 2,274.00 | 759.59 | ARPA | 200000 | 0.00 |
| Ambulance | 1,431.17 | 875.09 | Emergency Levy | 0.00 | 0.00 |
| Community Ctr | 17,752.00 | 10,288.65 | Water | 6,472.95 | 9,804.88 |
| Empl Benefits | 0.00 | 1,890.70 | Sewer | 7,303.10 | 6,357.47 |
| Library Gifts | 2.49 | 0.00 | Sewer Sinking fund | 0.00 | 0.00 |
| Capital Improvem | 3,454.34 | 0.00 | Garbage | 4,577.75 | 1,496.60 |
| Total All Funds | 262,877.34 | 41,722.67 | Total Balance of All funds = | 1,152,362.26 |  |

The following expenditures were presented:

6 Corners Gas and Grub, Fuel and supplies 353.11

Alliant Energy, Utilities 2,759.21

Auditor of State, General/oversight exam fees 1,200.00

Bard Materials, RUT/Road rock 1,233.45

Black Hills Energy, Utilities 1,061.77

Ron Boardman, Fire/Install new led fixtures 4,861.74

Ron Boardman, Library/Install new led fixtures 1,639.20

Eric Bond, CC/cheesecakes for Dueling piano event 300.00

Brodart, Library/books 45.50

Mary Jo Brown, General/reimb. For Zoom Subscription 159.90

Delta Dental-Vision, Benefits/group vision 20.04

EFTPS, Payroll withholding 2,118.12

Emergency Medical Products, Ambulance/Med supplies 97.47

Fahr Beverage, CC/Beer purchased 676.05

Fareway, CC/liquor, pop for event 537.55

Fayette County Emergency Mgmt, Gen/Emerg mgmt. 731.70

Fayette County Union, General/help wanted ad 238.00

Hawkins, Water/Cylinder rent 20.00

Hawkeye Telephone, Phones, internet 239.24

Iowa Dept. of Revenue, Wet tax payable 391.88

Ipers, Payroll withholding 1,381.05

Kluesner Sanitation, Garbage/Monthly service 1,526.60

Madison Nat’l Insurance, Benefits/Group life insurance 70.34

MARC, Gen streets/Weed killer 242.75

Meyer True Value, Parks, Library/operating supplies 51.44

Microbac Labs, Water/lab fees 17.50

Nebraska-Iowa Fasteners, Gen Streets/shop supplies 81.81

Oelwein Publishing, General/publications 114.16

PCC, Ambulance/billing services 500.60

Petty Cash, General/postage 8.29

Storey Kenworthy, Office and Janitorial supplies 198.06

Strawberry Press Journal, General/help wanted ad 118.15

Superior Welding, Ambulance/oxygen 92.40

United Healthcare, 2 months group health 2,913.22

Visa, Water/meeting registration, software support 66.19

Windstream, Sewer/lift station phone 96.37

Total $26,162.86

City Superintendent Bond discussed the Council consider the use of Enzymes in the Sewer Lagoons now that they have been dredged to keep the amount of sludge under control. Research shows it helps. Kraus moved, seconded by Shaffer to start using the enzymes. All ayes, motion carried.

Randy Kramer with Prairie Road Builders presented the council with the proposal for seal coating and patching City streets. Shaffer moved, seconded by Kraus to approve the proposal. All ayes, motion carried.

Jeri Watson with Smith Insurance was present to review the City’s insurance renewal in the amount of $58,433.00. Daisy moved, seconded by Kraus to approve the renewal. All ayes, motion carried.

Mike and Sandy Ross were present to request an adjustment to their water and/or sewer charges due to a considerably higher bill due to a malfunction in their water softener. Council discussed that their policy is not to adjust bills for this reason since the City has no control how leaks or malfunctions happen. Fedeler moved, seconded by Daisy to decline the request for an adjustment on their Utility bill. All ayes, motion carried.

Shaffer moved, seconded by Fedeler to approve a building permit for a deck for Payton Cordes. All ayes, motion carried.

Council reviewed applicants for the City Clerk position. Council chose those they wanted to set up initial interviews with.

City Clerk discussed purging some old files/documents. The policy is to follow the League of Cities Retention manual as in the past. Fedeler moved, seconded by Daisy to proceed with destroying old records according to the Leagues retention manual. All ayes, motion carried.

Shaffer moved, seconded by Fedeler to send a nuisance letter to a resident about a large camper parked in a yard and not in the driveway or on a gravel base as per City Code. All ayes, motion carried.

Council reviewed information on what was needed to plan for a new water and wastewater operator when Mark Bond retires in 2025.

Daisy moved to adjourn the meeting, seconded by Kraus. All ayes, motion carried.

ATTEST:

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Dean Meisner, Mayor Mary Jo Brown, City Clerk